



Contract Service Account:

Establishment Fee (1 Payee) \$145.00 one-time*
 Administration Fee \$ 12.00 per payment
 *Additional one-time \$25.00 fee for each additional Payee

Services Included with all accounts:

- Process, & disburse one payment per month
- Monthly statement emailed to both parties*
- 24/7 online account access for both parties
- Year-end reporting 1098/1099, if applicable

Contract Service Account with Reserves:

Establishment Fee (1 Payee) \$185.00 one-time*
 Administration Fee \$ 17.00 per payment
 *Additional one-time \$25.00 fee for each additional Payee

Services Included on Accounts with Reserves:

- Annual Reserve Analysis mailed to the Payor
- Collect & pay two impound accounts
- Reminder notices to Payor
- Notification to parties if payments not issued

*Statements will be sent to each party, by email, for the base Administration Fee. Hard copy statements are available, by mail, at a cost of \$2.00 per payment. The requesting party will be responsible for the additional fee.

Additional & Optional Services:

ADDITIONAL PAYEE DISBURSEMENT	\$25.00 one-time Establishment and \$5.00 per payment, per additional payee, billed to Payee
PAYEE DISBURSEMENT by paper check	\$5.00 per check, per payment, billed to Payee. \$25.00 one-time fee billed to the Payee with final payoff check
MAILED NOTIFICATIONS	\$2.00 per payment, billed to requesting party
RESERVE ACCOUNT ADDED after initial setup	\$50.00 set up fee, \$5.00 per payment, billed to Payor
ADDITIONAL RESERVE IMPOUND - disbursements	Add \$2.00 per payment for additional impound account (over 2). Billed per fee arrangement or requesting party
CONSTRUCTION HOLD BACK ADDED to Servicing Account	\$50.00 one-time setup, billed per fee arrangement
HOLD BACK DISBURSEMENTS -Issue draw checks	\$25.00 each check, billed per fee arrangement

Miscellaneous Fees:

CLOSING SERVICING ACCOUNT with payoff or cancellation	\$100.00, to Payor @ payoff or to Payee without payoff
PAYOFF QUOTES after 3 in a 12 month period	\$10.00 each, added to quote
INTEREST RATE CHANGES for default	\$10.00 each change, billed to Payor
INTEREST RATE CHANGES per contract	\$10.00 each change, billed per fee arrangement
NSF & RETURNED ITEM FEE	\$25.00, 1st occurrence & \$45.00, 2nd occurrence*, to Payor
STOP PAYMENT & RE-ISSUE CHECK	\$35.00, deducted from new check
PROCESSING A MODIFICATION, ASSUMPTION or ASSIGNMENT	\$50.00, billed per fee arrangement
VERIFICATION OF MORTGAGE/INCOME	\$25.00, billed to applicable party
REINSTATEMENT FIGURES & ongoing updates to attorney	\$100.00 one-time, billed to Payor
DORMANT ACCOUNT after 6 months without activity	\$72.00 per year, billed to Payee
RESEARCH & AUDIT FEE includes multiple requests for information	\$100.00 per hour (\$25.00 minimum), billed to requesting or responsible party
V-CHECK PAYMENT via website	\$7.50 per use, to Payor
INCOMING WIRE FEE	\$30.00, deducted from wire
ADDITIONAL HISTORY LEDGER COPIES & REPLACEMENT 1098/1099 STATEMENTS- mailed	\$5.00 each, billed to requesting party
COPIES OF DOCUMENTS- mailed	\$5.00 + actual mailing cost, billed to requesting party
NON-CASH POSTING of payments/draws/adjustments	\$12.00 each posting, billed per fee arrangement

** NSF fees are subject to limitation set by applicable laws.

Fees are subject to change with 30 days written notice.